



# March 19, 2026, Board Report

Division of Administrative Services

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## Division Overview

### Pending matters of significance

- The official State Fair of Nevada is returning June 11-13, 2026. Learn more at [StateFair.nv.gov](https://StateFair.nv.gov).

### Partnership activities

- The 2026 Nevada Craft Beverage Passport – 5<sup>th</sup> Year Edition was released on Jan. 30 in partnership with Made in Nevada and Travel Nevada.

## Program Updates

### Industry Development and Marketing

- Led a Japanese buyer inbound mission to the Winter FancyFaire Trade Show in San Diego and additional meetings in Las Vegas from Jan. 9-15. Six specialty food buyers from Japan had 30 meetings in San Diego at the Winter FancyFaire show including three Nevada companies. In Las Vegas, the buyers met one-on-one with 8 Nevada companies. These meetings resulted in follow-up business for two Nevada companies so far.
- Celebrated the 2026 Nevada Craft Beverage Passport launch in northern Nevada at Bristlecone Brewing and southern Nevada at Lovelady Brewing on Jan. 30, 2026. Get your 2026 passport at any of our 50 participating locations.
- Wrapped up 2025 Nevada Craft Beverage Passport with 159 submitted passports earning prizes.
- Collaborating with other NDA staff and Nevada SBDC/ Made in Nevada to put together a Farmers Market pavilion for the State Fair of Nevada in June.
- Beginning work on the inaugural Nevada agriculture, food and beverage annual trade report with data from the year prior to provide higher level information for Nevada's current and prospective food exporters and highlighting product category and market opportunities as a resource for industry. Expecting a final release in May.
- Collaborating with NDA Communications team on programming for International Year of the Woman Farmer (2026). Will be releasing the nomination form soon and will begin highlighting those individuals nominated via NDA social media channels throughout the year.

### Upcoming trade events:

- Food and Beverage West Africa: Lagos, Nigeria June 9-11. Recruitment is live for one of the largest food and beverage trade shows in the region with 350+ exhibitors and bringing in over 6,000 buyers from across West Africa. Trade show booths will be located within the USDA sponsored pavilion. Nigeria's food and beverage import market alone brings in \$10 billion worth of goods annually.

## Communications

### News releases and stories

- [Horse owners should take extra precautions against animal disease during event season](#)

- [Nevada Independent](#); [FOX Sports](#); [FOX5](#); [Las Vegas Review-Journal](#); [Pahrump Valley Times](#); [KOLO](#)
- [Governor Lombardo and NDA celebrate opening of Las Vegas food warehouse to strengthen food security in Nevada](#)
  - [FOX5](#);
- [Nevada agriculture represented at Capitol Christmas Tree post-lighting reception](#)
- [Applications for the Nevada State Meat Inspection Program now open](#)
  - [FOX5](#); [KOLO](#); [KTVN](#); [KKOH](#); [This is Reno](#); [Meating Place](#); [National Provisioner](#); [Perishable News](#); [Quality Assurance Magazine](#); [Meat+Poultry](#); [USDA](#)
- [Santa Claus and his reindeer are coming to town](#)
  - [Carson Now](#); [KRNV](#)
- [NDA renews 35 agencies for participation in the Child and Adult Care Food Program](#)
- [Celebrate the 5th year edition of the NV Craft Beverage Passport on Jan. 30](#)
  - [KOLO](#); [KOLO](#);
- [NDA seeking Summer Food Service Program partners](#)
- [5 years of the NV Craft Beverage Passport celebrated with 2026 release](#)
- [Equine infectious anemia confirmed in horse in Nye County](#)
  - [Pahrump Valley Times](#); [FOX5](#); [The Horse](#); [Equus Magazine](#); [KOLO](#);
- [Semitruck rollover in Las Vegas results in 16 perished cattle](#)
  - [Las Vegas Review-Journal](#); [FOX5](#); [KTVN](#); [KSNV](#); [Hoodline](#);
- [The official State Fair of Nevada coming June 11 - 13](#)
  - [Reno Gazette Journal](#); [KRNV News 4](#); [KTVN 2 News](#); [KOLO](#); [KKOH](#); [Ask Reno](#);
- Other stories:
  - [New Elko food hub being built to meet growing rural demand](#) (Nevada Current)
  - [City of Reno approves fencing project in Virginia Foothills](#) (KOLO)
  - [State, federal officials plan ahead for next Mormon cricket outbreaks](#) (Elko Daily Free Press)
  - [GOP primary to replace Amodei hinges on Trump favorite Sam Brown](#) (Nevada Independent)
  - [Governor Lombardo Announces Appointments to Nevada Fuel Resiliency Committee](#) (KOLO, KSNV, California Globe)
  - [Cattlemen’s Update makes annual Fallon stop](#)
  - [A critical shortage is impacting Southern Nevada horse owners](#)
  - [UPDATE: Lyon County identifies sulfur-based agriculture product that prompted air quality alert](#)

#### Communications Plans

The communications team continues to implement four concurrent communication plans with tactics including:

- [Monthly Newsletters](#)
- [Industry Updates](#)

#### Educational and promotional materials

Staff have completed the following educational and promotional materials:

- State Fair of Nevada promotion and outreach
- 2026 Weights and Measures Tested and Approved seals
- 2026 Nevada Craft Beverage Passport

#### Language Access Plan

- The NDA is implementing the Language Access Plan, including:
  - Cultural Competency Training completed by all staff
  - Translation and interpretation services are available

#### Public Records Requests

- 67 public records requests were received in 2025 and 66 have been processed.
- Year to date, 20 public records requests have been received in 2026 and 10 have been processed.

#### Staffing

- The Public Information Officer I position based in Las Vegas was filled Feb. 17, 2026, by Jennifer Mutz.
- The NDA is in the recruitment process for an Information Access Coordinator to oversee the Language Access Plan, records retention and public records requests.

### **Agricultural Literacy**

#### Community Outreach

- Moolissa/Moonique attended two different events in Washoe and Lander counties reaching 2,900 students.
- Humboldt County was provided educational supplies for an upcoming agriculture event.
- National Reading Week: 21 classrooms across Carson City, Clark, Lyon, and Washoe counties participated in our National Reading Week outreach. Staff members visited classes to read an agriculture book, “How Did That Get in My Lunchbox,” talked about their jobs, and left the book and activities with the teacher to continue their learning about agriculture in their classroom.

### **Fiscal Services**

- Fiscal team attending several Core NV discovery sessions: Accounts Receivable, Procurement, Cost Accounting (Grants)
- Budget Build for the 28/29 Biennia has officially kicked off
- Updating procedures in Fiscal
- Overview of 4557 – Livestock Enforcement

#### Staffing

- Accounting Technician I position in Carson City was filled on Feb. 2, 2026 – Sutton Porter who will oversee internal controls and inventory
- Management Analyst III position in Carson City was filled on Feb. 23, 2026 – Jenny Harbor will oversee the Division of Plant Health and Compliance and the Division of Animal Industry budget accounts